

**APPLICATION FORM**

Please complete all sections of this form and return to

lynn.caney@swindondance.org.uk

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| 1. Post applied for:

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| 2. Surname: Forenames: |
| 3. Your address:Home Tel:Work /Daytime Tel:Email Address:  |
| 4. Where did you hear about this vacancy? |

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| 5. Please refer to the Job Description and personal specification to tell us why you think you are a suitable candidate for this post and what skills, qualities and experiences you can bring to Swindon Dance. Please continue on an additional piece of paper if necessary. |
| 6. Details of current / last employer (or contract if freelance) – if any:Employer:Address:Start Date: End date, if relevant: Position:Duties: Current Salary:Reason for leaving: |

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| 7. Previous Employment: |
| **Dates** | **Employer** | **Position and Main Duties:** |
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| 8. Relevant Education and training: |
| **Date** | **Details** | **Qualifications (if any) obtained** |

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| 9. Professional Qualifications and memberships: |
| **Date** | **Details** | **Qualifications, where applicable** |

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| 10. Please list two people whom we may approach for professional reference, one of these should be your current employer, (if applicable):1. Name: 2. Name: Position: Position: Address: Address: Tel: Tel:Are we able to approach these referees prior to interview: YES / NO\*  \*Please delete as applicable |
| 11. If appointed, when would you be able to start work? |

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| Have you been convicted of any criminal offences, which are not yet spent under the Rehabilitation of Offenders Act 1974? Yes o No o**If YES please provide details, if necessary continue on a separate sheet** |
| If applying for a position which involves working with children or vulnerable adults ALL convictions/cautions must be declared (regardless of whether deemed as spent)Yes o No o **If YES please provide details, if necessary continue on a separate sheet***Failure to declare convictions/cautions may result in cancellation of any job offer.* |

**SIGNED: DATE:**

**All offers of employment at Swindon Dance are subject to two written references and an enhanced DBS check.**

**Swindon Dance is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.**

**Swindon Dance is committed to the application of equal opportunities principles in all its practices regarding the recruitment of staff.**

**CLOSING DATE: 13/11/20**

**Please return to:** **lynn.caney@swindondance.org.uk**