

**Swindon Dance
Assistant Manager
Centre for Advanced Training**

Swindon Dance is seeking an experienced assistant manager to join their dedicated team. The position requires an enthusiastic, motivated, responsible self-starter to drive the strategic planning and implementation of the Swindon Dance Centre for Advanced Training, urban programme. The job is varied and would suit a person who is well organised and can prioritise their workload.

The position is part-time starting w/c 23rd June 2019 on a permanent PAYE contract, with a salary of between £20,000 and £24,999 pro rata, per annum dependant on experience. Working hours will be 10 per week, which will include Sundays, school holidays and occasional evenings.

Candidates will have experience of project coordination and/or management within the arts and a knowledge of and passion for urban dance.

The Swindon Dance Centre for Advanced Training is one of nine across the country and offers specialist pre-vocational training for exceptionally talented young dancers aged 11-18. This position is funded through the Department for Education (DfE), Music & Dance Scheme and is dependent on continued funding from the DfE.

CLOSING DATE: 17th May 2019 (5pm)

INTERVIEW DATE: 30th May 2019 at Swindon Dance

For an application pack please contact the Administrator (CAT) or go online:

Claire Brown, Administrator, CAT, Swindon Dance, Town Hall Studios, Regent Circus, Swindon, SN1 1QF

Tel: 01793 601 702 (option 4)

E-mail: claire.brown@swindondance.org.uk

Online: www.swindondance.org.uk

Swindon Dance is committed to equal opportunities and diversity and to safeguarding and promoting the welfare of children and young people.