

Wednesday 19th June 2019

Dear Adult Performers,

RE: FINAL SHOW DETAILS – Sunday 21st July

With the 40th Birthday Gala just around the corner please read the letter for details below on the arrangements for the day of the performance as well as a revised Technical Timetable.

Technical Schedule: Please note. These times have slightly changed since the first DRAFT schedule we sent out originally so please double check the times of your class and make a note of the new times. **Please arrive 15 minutes before your technical slot in full make-up and costume.**

TECHNICAL REHEARSAL SCHEDULE: Sunday 21st July 2019

GROUPS	TECH/REHEARSAL TIME
1. Barry Ganberg Sound check	11.00-11.30AM
2. STESP2 L1 & L2	11.30-11.45AM
3. Adult Tap 1 & 2,	11.45-12PM
4. Primary Steps L3	12-12.15PM
5. Youth Ballet 1 & 2	12.15-12.30PM
6. Salto! Adults	12.30-12.45PM
7. SYDCo	12.45-1PM
BREAK – 15 MINS	
8. Youth Tap	1.15-1.30PM
9. Jazz L1	1.30-1.45PM
10. Youth Contemporary 1 & 2	1.45-2PM
11. Sat Jazz 14-17	2-2.15PM
12. Adult Tap 3	2.15-2.30PM
13. Sat Jazz 11-13	2.30-2.45PM
LUNCH 1 HOUR	
14. Adult Ballet 2 and 3	3.45-4PM
15. PhenoMENal & JFB	4-4.15PM
16. Dance Hall	4.15-4.30PM
17. Free for over runs	4.30-4.45PM
18. Swing Out Swindon	4.45-5PM
19. Jazz L2/3	5-5.15PM
20. Samba	5.15-5.30PM
21. FINALE	5.30-6PM
Performers make their way to holding areas	6-6.30PM
ALL PERFORMERS IN THEIR HOLDING ROOMS	6.30-7.30PM
PERFORMANCE	7.30- Approx. 9.30pm

Drop off & Collection:

Please use the **stage door** to the right of the building for all entrances and exits. This includes the Technical rehearsals in the day time as well as the entrance / exit for the performance in the evening. There will be a sign in sheet at the stage door with all performers names listed so please make sure you sign in and out **every time** entering and exiting the building.

If you have a big gap in the day time in between technical rehearsals please note you are more than welcome to go home and come back again in the evening but please make sure you are back for the Finale rehearsal at **5.30pm** (If you are staying in the evening to be in it) or that you are back by 6.30pm to be in your holding area with plenty of time before the performance starts.

Please note. It will be very busy with everyone trying to leave the building at the same time in the evening so please bear with us. **Please ensure you have signed out when leaving.**

Refreshments:

You are more than welcome to stay in the auditorium and watch the Technical Rehearsals If you are in numerous pieces and would like to stay the whole day rather than going home and coming back again. Please however be considerate of the other classes in their rehearsal times and sit quietly in the auditorium. Please note. There are shops within walking distance to purchase food or a café on site to purchase any refreshments (please check their website for opening hours).

Please make sure you have enough refreshments to last you a busy and long evening during the performance. It could be a very hot day and evening! **Please do not bring any food in containing nuts due to health and safety concerns.**

Photographer:

As you may well have noticed we have been working hard to collect every performer's media consent. This is because a photographer will be in the Foyer during the day whilst the Technical Rehearsals are taking place. All performers will have the opportunity to have your picture taken either by yourself, with your friends or as a group. They will then be available to purchase in the foyer of the Theatre in the evening when family and friends come to watch the show. You can also go online after the performance to view your picture and order.

Please note. This is optional so there is no pressure to purchase. **However, please make sure you arrive 15 minutes before your Technical Rehearsal** so the photographer has enough time to take the pictures and that **you are in full make-up and costume for the pictures.**

If you are unable to purchase the pictures on the night of the performance there will still be an option to purchase online after the event. The pictures will then be available to pick up from Swindon Dance a couple of weeks later. Please note there will also be a DVD of the full show available to buy after the performance. Order forms will be available in the foyer on the night or from Swindon Dance reception. **Disclaimer: An Independent company are providing this service so all correspondence should go through them directly.**

Please do not hesitate to contact me on the details below if you have any questions about the information in this letter or any other concerns leading up to the performance.

We hope you are looking forward to taking part in our 40th Birthday celebrations.

Best wishes,

Katie Purcell - Dance Education & Development Assistant Manager
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